

MUNICIPALITY OF STE. ROSE

January 17, 2018

4:15 P.M.

MEETING NO. 02-2018

**Present: Robert Brunel  
Ivan Worrall  
Alain Ingelbeen  
Noel Labelle**

**Regrets: Armand Verhaeghe**

The meeting was called to order by Mayor Robert Brunel.

**Adoption of Agenda:**

1. Moved By: Alain Ingelbeen  
Seconded By: Noel Labelle

BE IT RESOLVED that the Agenda be adopted as read, and added to.

CARRIED

**Adoption of Minutes:**

2. Moved By: Alain Ingelbeen  
Seconded By: Ivan Worrall

BE IT RESOLVED that the minutes of the Special Meeting and the regular Council Meeting, which were held on December 20, 2017, be adopted as read, all statutory requirements having been fulfilled.

CARRIED

**Delegations:**

**Victor Desjardins, Foreman – 4:15 p.m.** – Mr. Victor Desjardins, Foreman, attended the regular Council Meeting. Expenditures were approved as follows:

3. Moved By: Alain Ingelbeen  
Seconded By: Ivan Worrall

BE IT RESOLVED that the Council for the Municipality of Ste. Rose authorizes payment to Blue Sky Communications, for the amount of \$151.93, re: Two – Heavy Duty Magnetic Antenna for the Municipal Graders.

CARRIED

4. Moved By: Ivan Worrall  
Seconded By: Noel Labelle

BE IT RESOLVED that the Council for the Municipality of Ste. Rose authorizes payment to Repromap Ltd., for the amount of \$373.02, re: RM signs.

CARRIED

**Grant Recknell, Facilities Manager, Madison Connolly, Recreation Director, Ste. Rose Recreation Commission – 4:45 p.m.** – Mr. Grant Recknell, Facilities Manager, did not attend the regular Council Meeting.

Miss Madison Connolly, Recreation Director, Ste. Rose Recreation Commission, attended the regular Council Meeting. A copy of the Director's Report, dated January 17, 2018, which was prepared by Madison Connolly, was circulated to each member of Council for review and discussion.

5. Moved By: Alain Ingelbeen  
Seconded By: Ivan Worrall

BE IT RESOLVED that the Council for the Municipality of Ste. Rose authorizes payment to Recreation Connections, for the amount of \$99.75, re: 2018 Membership – Madison Connolly, Recreation Director, Municipality of Ste. Rose and Municipality of Lakeshore.

CARRIED

6. Moved By: Noel Labelle  
Seconded By: Ivan Worrall

BE IT RESOLVED that the Municipality of Ste. Rose authorizes payment to Recreation Connections, for the amount of \$470.00, re: Conference – February 28 to March 2, 2018. To be cost-shared 50/50 with R.M. of Lakeshore.

CARRIED

**Unfinished Business:**

**Water Treatment Plant -**

7. Moved By: Noel Labelle  
Seconded By: Ivan Worrall

BE IT RESOLVED that the Council for the Municipality of Ste. Rose authorizes payment to Manitoba Water & Wastewater Association, re: 2018 Membership Fees for Paul Proulx, Albert Lariviere, Daryl Vandenbosch, and Ernest Soucy, for the amount of \$55.13 (includes G.S.T.) per individual.

CARRIED

8. Moved By: Alain Ingelbeen  
Seconded By: Ivan Worrall

BE IT RESOLVED that the Council for the Municipality of Ste. Rose authorizes payment to Sapphire Water Automation Division, for the amount of \$141.25, re: Ste. Rose Water Treatment Plant – Technician Telephone Support.

CARRIED

9. Moved By: Ivan Worrall  
Seconded By: Noel Labelle

BE IT RESOLVED that a By-Law of the Municipality of Ste. Rose to amend it's By-Law No. 07-2015, to authorize the expenditure and borrowing of money for the connection of water services to the Ste. Rose du Lac Public Water System, as a Local Improvement be now read a first time.

CARRIED

A quotation was received from Sapphire Water, for the purchase and replacement of the HL 8040 Nano Membranes in the Ste. Rose Water Treatment Plant. The work may be scheduled for April, 2018.

**Lagoons – Treatment Indicator** - An e-mail was received from Siobhan Burland Ross, M. Eng., P. Eng., Manager, Municipal and Industrial, Environmental Approvals Branch, Manitoba Sustainable Development, enclosing a copy of the letter from Tracey Braun, Director of Environmental Approvals Branch regarding the removal of the total coliform effluent standard. All other requirements remain in effect.

**Balchen & Kulchycki Surveys – Monuments -**

10. Moved By: Ivan Worrall  
Seconded By: Alain Ingelbeen

BE IT RESOLVED that the Council for the Municipality of Ste. Rose authorizes payment to Balchen & Kulchycki Surveys, for the amount of \$3,176.25, re: Monument Restoration 1/4N & NE SEC 31, 1/4N & NE SEC 31 and 1/4N & NE SEC 33 Township 24, Range 14W.

CARRIED

**Prairie Mountain Credit Union Ltd. – Access Agreements** – A letter was received from Ms. Janell De Vries, Loans Officer, Ste. Rose Branch, enclosing three (3) copies of the Access Agreement signed by Daniel and Marlene Denys and Prairie Mountain Credit Union Ltd. It was agreed that additional wording be added onto Clause 1. (iii), as follows: “providing that any outstanding charges owing to the owner are paid in full.” The signed amended copies will be forwarded to Ms. De Vries, accordingly.

**Railway Crossings – Transport Canada – Regulations -**

11. Moved By: Ivan Worrall  
Seconded By: Noel Labelle

BE IT RESOLVED that the Municipality of Ste. Rose accepts the quotation received from WSP, dated December 13, 2017, re: Transport Canada Grade Crossings Regulation Information Sharing.

CARRIED

**Maison Dollard House –**

12. Moved By: Noel Labelle  
Seconded By: Ivan Worrall

BE IT RESOLVED that the Council for the Municipality of Ste. Rose authorizes the transfer of funds for the amount of Seven Thousand and Thirty-Seven Dollars and Sixty-One Cents (\$7,037.61) from the Municipality of Ste. Rose Maison Dollard House Reserve Fund to the Municipality of Ste. Rose General Operating Fund, re: 2017 Expenses.

CARRIED

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**Addictions Foundation of Manitoba –**

13. Moved By: Noel Labelle  
Seconded By: Alain Ingelbeen

BE IT RESOLVED that the Council for the Municipality of Ste. Rose authorizes the transfer of funds for the amount of One Thousand Seven Hundred and Fifty-Seven Dollars and Twenty Cents (\$1,757.20) from the Municipality of Ste. Rose Willard Monson House Reserve Fund to the Municipality of Ste. Rose General Operating Fund, re: 2017 Expenses.

CARRIED

**Tax Sale – TAXervice -**

14. Moved By: Noel Labelle  
Seconded By: Ivan Worrall

BE IT RESOLVED that the Council for the Municipality of Ste. Rose authorizes payment to TAXervice, for the amount of \$437.85, re: Tax Sale – Roll #142900 – Suderman – Posting, Publishing and Auction Expense Invoice #2330444.

CARRIED

**Ste. Rose and District Handivan Inc. –**

15. Moved By: Noel Labelle  
Seconded By: Ivan Worrall

BE IT RESOLVED that the Council for the Municipality of Ste. Rose authorizes payment to Ste. Rose & District Handivan Inc., for the amount of \$8,000.00, re: 2017 Levy – As per Budget.

CARRIED

**Ste. Rose Resource Council for Seniors -**

16. Moved By: Alain Ingelbeen  
Seconded By: Ivan Worrall

BE IT RESOLVED that the Council for the Municipality of Ste. Rose authorizes payment to Ste. Rose Resource Council for Seniors, for the amount of \$1,200.00, re: 2017 Levy – As per Budget.

CARRIED

**New Business:**

**Municipal Relations – Proposed Sub-division -**

17. Moved By: Ivan Worrall  
Seconded By: Alain Ingelbeen

WHEREAS an application to subdivide Part of NW 1/4 of Section 9 Township 24 Range 15W was submitted by the Municipality of Ste. Rose - File Number 4359-17-7410 (Applicant File No. 17018) dated August 23, 2017;

THEREFORE BE IT RESOLVED that the Council for the Municipality of Ste. Rose approves the said application to subdivide Part of NW1/4 of Section 9 Township 24 Range 15W.

CARRIED

**Manitoba Strategic Infrastructure Secretariat (MSIS)** – An e-mail was received from Ms. Shauna Lussier, Senior Economic Development Project Manager, Intergovernmental Affairs, regarding applications for the 2018 Small Communities Transportation Fund (SCTF) grants, which are provided through the Federal Gas Tax Fund, and will be accepted during the intake period of January 2 and February 28, 2018 through Manitoba Municipalities Online (MMO). Program Guidelines and the 2018 SCTF Application Form can be found by following the link “Grants to Municipalities Guides and Form” from the main menu in MMO. Applications received after the February 28 deadline are not eligible and municipalities whom have not met the reporting requirements of their Municipal Gas Tax Agreement are not eligible to apply for this funding.

**Prairie Mountain Health – Program** – An e-mail was received from Ms. Monica Truffyn, Communications Coordinator/Corporate Communications, enclosing a poster and a Public Service Announcement regarding the “Get Better Together” classes to be held in Ste. Rose, from February 6 – March 13, 2018. This is a free six-week program for living better with ongoing health conditions.

**Multi-Material Stewardship Manitoba (MMSM)** – A letter was received from Ms. Karen Melnychuk, Executive Director, advising that the Municipality of Ste. Rose will receive \$25,934.86 for 2018, to be paid in four equal payments in April, July, October and January, representing 87.74 tonnes of recycled material, including eligible OCC, at a rate of \$304.07 per tonne. MMSM is facilitating a resolution between the newspaper group and the Government of Manitoba regarding newspaper recycling fees in the province. An amount of \$742.87 has been withheld at this time. Municipalities will be advised, as soon as additional information becomes available.

18. Moved By: Ivan Worrall  
Seconded By: Noel Labelle

BE IT RESOLVED that the Municipality of Ste. Rose authorizes payment to Minister of Finance - Green Manitoba - for the amounts of \$1,564.60 for the Ste. Rose Waste Disposal Facility and \$2,273.70 for the Laurier Waste Disposal Facility, re: July to December, 2017 Reports.

CARRIED

**Manitoba Electoral Divisions Boundaries Commission** – An e-mail was received Ms. Jacynth Lagace, Secretary, enclosing a copy of the News Release announcing the establishment of the 2018 Manitoba Electoral Divisions Boundaries Commission. The 2018 Electoral Divisions Boundaries Commission was recently established to review the electoral boundaries for Manitoba provincial elections. Under The Electoral Divisions Act, the boundaries are reviewed every 10 years.

**Manitoba Education and Training – MYJC** – An e-mail was received from Ms. Stephanie Choy, Program Consultant, Youth Partnerships, Industry, Training and Employment Services, Skills and Employment Partnerships, regarding the preparations for the 2018 Manitoba Youth Job Centre (MYJC) Program.

**Parkland Regional Library – Meeting – February 3, 2018** – An e-mail was received from Ms. Shirley Gray, regarding the Parkland Regional Library Board Meeting which will be held on Saturday, February 3<sup>rd</sup>, 2018 at 1:00 p.m., in the Library Board Room in Dauphin, Manitoba. The storm date has been scheduled for February 10, 2018. The purpose of this meeting is for the election of officers and setting the budget for 2018

Also, an e-mail was received from Ms. Gray regarding the preparation for the annual budget, as well as the calculation of the provincial library grant. The Library Services requires a statement of the total dollars expended by municipalities in support of libraries. It is requested that the Municipality declare all funds allocated to operate the Ste. Rose Branch, i.e. a lump sum grant to the Library Committee or bills paid by the Municipality for rent, heat, lights, telephone, insurance, janitorial services, extra staffing, repairs, etc.

**Association of Manitoba Municipalities (AMM)** – Information received from the Association of Manitoba Municipalities Office is as follows;

- Member Advisory - January 8, 2018 – Manitoba Municipal Relations has completed a “Zoning for Cannabis Guide”.
- Member Advisory - January 9, 2018 – “Provincial Offenses Act (POA) Template By-Law.
- Manitoba School Boards to all Municipalities – Memo - re: Cannabis Retail Buffer Zone.
- AMM Workshop “Managing Your Primary Leadership Asset – Yourself! and Compliment Your Role as a Municipal Official” – February 16, 2018, 9:00 a.m. to 3:30 p.m., Ambassador A, Canad Inns Portage la Prairie, Manitoba.
- Elections Training Seminars – March 20, 2018 in Dauphin, Manitoba, March 21, 2018 in Brandon, Manitoba and March 22, 2018 in Headingly, Manitoba, 1:00 p.m. to 4:30 p.m., registration is free.
- Member Advisory - December 20, 2017 – The Local Vehicles for Hire Act.

**Federation of Canadian Municipalities – Membership -**

19. Moved By: Noel Labelle  
Seconded By: Ivan Worrall

BE IT RESOLVED that the Council for the Municipality of Ste. Rose authorizes payment to the Federation of Canadian Municipalities, for the amount of \$476.58, (Includes G.S.T.), re: Membership for 2018/2019.

CARRIED

**Parsons – Groundwater Monitoring and Sampling Data** – A letter enclosing a copy of the Groundwater Monitoring and Sampling Data Package, regarding the Elevator Street West Road Allowance – Imperial Site ID: 88000541, was received from Mr. Gary Karp, P. Geo., for the perusal of Council.

**The Corporations Act – Renewal of Name Notation -**

20. Moved By: Alain Ingelbeen  
Seconded By: Ivan Worrall

BE IT RESOLVED that the Council for the Municipality of Ste. Rose authorizes payment to the Minister of Finance of Manitoba, for the amount of \$60.00, re: Renewal of Name Notation –“Cattle Capital of Manitoba”.

CARRIED

**Community Futures Parkland** – An e-mail was received from Ms. Breann Maxwell, M.A., Community Development Coordinator, regarding the Community Futures 2018 Grants & Awards. Also enclosed is an information sheet outlining the Community Project Grants, the Entrepreneurship Grants, and the Adult & Volunteer Awards. Applications and nominations are due on March 12, 2018.

**Hudson Bay Route Association Membership** – An e-mail was received from Ms. Gail Harrison, regarding support for the continuation of their endeavours , advocating to retain and invest in the described assets for future generations.

**Northern Woods and Water Association – Membership** – An e-mail was received from Mr. Dale Harrison, MBA, President, requesting support for the Association and the Highway Guide.

**RCMP – Ste. Rose Detachment – Report – November -** An e-mail enclosing a copy of the Monthly Report for the community and area policed by the Ste. Rose du Lac RCMP Detachment, for the month of November, 2017, was received from Mr. Rob Collen, S/Sgt., Detachment Commander, Ste. Rose du Lac RCMP Detachment. A total of 263 calls for service were reported for November, which is a decrease from the 374 calls in October. Assaults, traffic offences and property damage were the most prevalent calls for service. The Ste. Rose Detachment is presently fully staffed with thirteen RCMP members.

**Drug and Addiction “Adopt A Classroom” Program – Sponsor** – An e-mail was received from Ms. Penny LaVallie-Choponis, providing information regarding the Drug & Addiction “Adopt A Classroom” Program.

**Miscellaneous:**

**Turtle River Watershed Conservation District #2** – A letter was received from Mr. Jody Tucker, Manager, in reply to the request for the installation of an angle culvert by the Municipality of Ste. Rose across Municipal Road SW of SW 14-23-14W into the Moriaux Drain. The Board suggests that a meeting be held with all affected parties in the Spring, once TRWCD staff have undertaken a survey of this area. Therefore, as per Resolution #56-17, the Board of the TRWCD has not approved the installation of the culvert at the described location.

**Dauphin Constituency Office – Brad Michaleski, MLA for Dauphin** – An e-mail was received from Ms. Lora Beyette, advising that the Coffee Break scheduled for January 15, 2018, has been cancelled. The municipalities will be contacted and informed of the proposed date for the rescheduled meeting.

**TAXervice – Suderman – Tax Roll #142900 – Tax Sale Date** -An e-mail was received from Ms. Sheena Griffith, Account Manager, advising that they have received the Order for Subservice from Land Titles for the Suderman property, along with the Land Titles' service requirements in the attached Order. Also, Mr. Myles Mason, Auctioneer, has been booked for Wednesday, May 9, 2018, at 1:30 p.m. for the tax sale for this property.

**Freedom Lift 2014 Ltd. – Maison Dollard House** – An invoice was received from Freedom Lift 2014 Ltd., for the amount of \$4,541.10, regarding the maintenance and code inspections safety test, cleaning hydraulic/controller, etc, for the years 2014, 2015, 2016 and 2017, of the elevator lift situated in the Maison Dollard House. Additional information will be requested from Freedom Lift.

**Ste. Rose Fire Department – Daryl Vandebosch, Fire Chief** – An e-mail was received from Mr. Daryl Vandebosch, Fire Chief, enclosing a copy of the e-mail regarding the product Econo-Clean – 120:1 for light cleaning; 30:1 for general cleaning; and 10.1 for heavy-duty cleaning and degreasing, which is utilized by various Fire Departments.

**Willard Monson House** – Ms. Ashley Vandepole, Acting Program Supervisor, contacted the Municipal Office regarding the replacement of the carpets in the Willard Monson House. Councillor Ivan Worrall will meet with Ms. Vandepole to discuss the said request.

**The New Beginnings Daycare – Ochre River** – A letter was received from Ms. C. Rawdon on behalf of the New Beginnings Daycare Board, requesting a donation towards the rainbow auction for the St. Patrick's Day social to be held on Saturday, March 17, 2018, at the Ochre River Community Hall. This request was not approved.



**Interim Operating Budget –**

21. Moved By: Ivan Worrall  
Seconded By: Alain Ingelbeen

WHEREAS in accordance with Section 163 of The Municipal Act, the Council for the Municipality of Ste. Rose may adopt an Interim Operating Budget to have in effect only until the Council adopts the Operating Budget for the fiscal year.

NOW BE IT RESOLVED that these estimates be hereby adopted.

Operating Requirements

General Government Services	\$125,000.00
Protective Services	\$ 30,000.00
Transportation Services	\$125,000.00
Environmental Health Services	\$ 10,000.00
Planning and Development	\$ 5,000.00
Economic Development Services	\$ 1,000.00
Recreation and Cultural Services	\$ 35,000.00
Fiscal Services	\$ 30,000.00
Utility Services	<u>\$ 25,000.00</u>
	<u>\$386,000.00</u>

Utility Operating Requirements

All Purpose	<u>\$ 60,000.00</u>
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Water Treatment Plant

All Purpose	<u>\$ 30,000.00</u>
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Capital Requirements

General Fund	\$125,000.00
Utility Fund	<u>\$ 10,000.00</u>
	<u>\$135,000.00</u>

CARRIED

**By-Law No. 01-2018 – Adding to Taxes of Certain Accounts Payable -**

22. Moved By: Noel Labelle  
Seconded By: Ivan Worrall

BE IT RESOLVED that a By-Law of the Municipality of Ste. Rose providing for the adding to taxes of certain accounts payable, be now read a first time.

CARRIED

23. Moved By: Ivan Worrall  
Seconded By: Alain Ingelbeen

BE IT RESOLVED that a By-Law of the Municipality of Ste. Rose providing for the adding to taxes of certain accounts payable, be now read a second time.

CARRIED

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**Parkland Tourism – Membership – 2018 -**

24. Moved By: Noel Labelle  
Seconded By: Ivan Worrall

BE IT RESOLVED that the Council for the Municipality of Ste. Rose authorizes payment to the Parkland Tourism Association, for the amount of \$645.00, re: Membership Fee for 2018.

CARRIED

**Parkland Guide – 2018 -**

25. Moved By: Alain Ingelbeen  
Seconded By: Ivan Worrall

BE IT RESOLVED that the Council for the Municipality of Ste. Rose authorizes payment to LP Leech Printing, for the amount of \$992.51, re: 2018 Parkland Guide Book – 1/2 Page Ad.

CARRIED

**MuniSoft – Software and Equipment Maintenance Agreement – 2018 –**

26. Moved By: Ivan Worrall  
Seconded By: Alain Ingelbeen

BE IT RESOLVED that the Council for the Municipality of Ste. Rose authorizes payment to MuniSoft, for the amount of \$5,656.22, re: 2018 Software Maintenance – \$4,382.71 and 2018 Equipment Maintenance - \$1,273.51.

CARRIED

**Westlake Veterinary Services Board – Meetings and Mileage – 2017 -**

27. Moved By: Ivan Worrall  
Seconded By: Noel Labelle

BE IT RESOLVED that the Council for the Municipality of Ste. Rose authorizes payment to Councillor Alain Ingelbeen, re: Westlake Veterinary Services Board – Six meetings at \$20.00, plus mileage (6 trips @ 26 kms at \$0.43 per km) for the total amount of \$187.08.

CARRIED

**E-Mails:**

**Federation of Canadian Municipalities -**

- FCM Voice – Newsletters - January 5 and January 12, 2018
- Sustainable Communities Conference
- President's Corner - Newsletter

**Province of Manitoba –**

- Manitoba Municipal Relations – Hiring of Delores Macksymchuk for the position of Municipal Services Officer
- Manitoba Agriculture – Food and Ag Processing Enews – 2017/2018 Issue

**Province of Manitoba – EMO –**

- Emergency Management Exemplary Service Award – Deadline for Nominations, January 31, 2018

**Government of Canada -**

- Office of the Lieutenant Governor- Re: Governor General's Awards for Outstanding Indigenous Leadership

**Recycle Everywhere –**

- Letter of support from the Municipality of Ste. Rose

**Water and Wastewater Association –**

- 2017 National Water and Wastewater Conference - Post conference information

**Miscellaneous –**

- Municipal World Insider – Newsletter
- Canadian Cancer Society – Re: Radon Kits
- Manitoba Lung Association – Newsletter

**Lists of Accounts:**

28. Moved By: Noel Labelle  
Seconded By: Alain Ingelbeen

BE IT RESOLVED that Ivan Worrall be appointed as Finance Chairman in the absence of Armand Verhaeghe for the January 17, 2018 regular Council meeting.

CARRIED

**General Operating Fund -**

29. Moved By: Ivan Worrall  
Seconded By: Noel Labelle

BE IT RESOLVED that the List of Accounts from Item #1 to Item #151 be paid in the amount of \$325,647.74.

CARRIED

**Water Treatment Plant -**

30. Moved By: Ivan Worrall  
Seconded By: Alain Ingelbeen

BE IT RESOLVED that the List of Accounts from Item #1 to Item #14 be paid in the amount of \$4,671.52.

CARRIED

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**Adjournment:**

31. Moved By: Ivan Worrall  
Seconded By: Noel Labelle

BE IT RESOLVED that the meeting be adjourned and that Council agrees to meet again on January 31, 2018, at 4:00 p.m.

CARRIED

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Robert Brunel, Mayor

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Marlene Bouchard, CMMA